



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with FLORIDA COLLEGE SYSTEM ACTIVITIES ASSOCIATION (FCSAA) for membership renewal and dues for Broward College by utilizing the bid waiver exemption for single or sole source. Fiscal Impact: \$29,788.05

Presenter(s): Janice Stubbs, Vice President of Student Services

What is the purpose of this contract and why is it needed? Membership to the Florida College System Activities Association (FCSAA) provides the following benefits that are exclusive to members and are not available via any other organization or service.

- FCSAA provides a platform for our Student Government Associations as voices in our state legislature.
- Brain Bowl and Model United Nations, state competitions and educational programs help students to become strong in public speaking skills.
- In the Performing and Fine Arts, the Association hosts music symposiums, annual publication conventions, and theatrical adjudications.

What procurement process or bid waiver was used and why? Bid waiver exception pursuant to FLDOE 6A-14.0734(2) (e) and College Procedure A6Hx2-6.34 for Services or commodities available from a single or sole source.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, we will utilize the Student Activity & Service Fees Fund 2 Budget.

What fund, cost center and line item(s) were used? FD201, CC0136, PG000174, BU301, GLC 64502.

Has Broward College used this vendor before for these products or services? Yes, Broward College has been participating for years in the Academic Divisions of Brain Bowl, Forensics, Model United Nations, Music, Publications, and Student Government.

Was the product or service acceptable in the past? Yes, this membership allows our students to participate in FCSAA activities such as conferences and competitions.

Was there a return on investment anticipated when entering this contract? We anticipate students will retain at higher rates as a result of involvement and develop a deeper sense of belonging at the College.

Was that return on investment not met, met, or exceeded and how? Co-curricular activities offerings have increased as a result of involvement in FCSAA.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This directly feeds into the Social Enterprise Plan: "Increase student retention and completion, Empower Student Development - Provide A Best -In- Class Student Experience".

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

Board Item

Meeting of September 4, 2024

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: \$29,788.05 CC0136, FD201, PG000174, BU301, GLC 64502.

08/20/24	CC0136 · FSCAA Membership	(\$29,788.05)
	Membership Dues	

Janice Stubbs

Janice Stubbs, Vice President of Student Services


7/24/2024

APPROVAL PATH: 12377 Florida College System Activities Association (FCSAA) - Membership Dues
FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Janice Stubbs	Vice President Review		Completed	
2	Natalia Triana-Aristizabal	Contracts Coordinator		Completed	
3	Zaida Riollano	Procurement Approval		Completed	
4	Christine Sims	Budget Departmental Review		Completed	
5	Rabia Azhar	CFO Review		Completed	
6	Legal Services Review Group	Review and Approval for Form and		Completed	
7	Board Clerk	Agenda Preparation		Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		Pending	



Florida College System Activities Association
Federal ID: 59-6193023
1725 Mahan Drive
(850) 222-2949
Tallahassee, FL 32308
United States

Billed To
Donald Astrab
Broward College
111 Las Olas Blvd
Ft. Lauderdale FL 33301

Date of Issue
07/09/2024

Due Date
08/08/2024

Invoice Number
0003309

Amount Due (USD)
\$29,788.05

Description	Rate	Qty	Line Total
Membership Dues 2024-2025 FCSAA Institutional Dues	\$29,788.05	1	\$29,788.05

Subtotal 29,788.05
Tax 0.00

Total 29,788.05
Amount Paid 0.00

Amount Due (USD) \$29,788.05